

MINUTES

PALESTINE VILLAGE BOARD OF TRUSTEES MEETING

May 4, 2017

SWEARING IN CEREMONIES

Part-time Police Officer: Michael Delaney

Trustees: Harry Gene Purcell; J.R. Dunlap; Mary Michael

New Trustee: Brian Nethery

New Mayor: James R. Byrley

Palestine Board of Trustees met on May 4, 2017, at 6:00 PM. Trustees answering the roll call were Rob Byrley, Tim McDaniel, George Harrison, J.R. Dunlap, and Gene Purcell. Mary Michael was absent.

Staff Members present: Police Chief Jeff Besing, Kathy Clark, DPW Supervisor, Shirley Adams, Village Clerk, and Margaret Littlejohn, Utility Clerk.

Visitors present: Brian Nethery, Sherriff Rutan, Bob Taylor, Jim Clark, Officer Michael Delaney & family, Officer Brandon Carpenter, Rosie Anderson, Francis Murphy, Jim Kent, Chris DeWitt (WTYE) and Tom Osborne (Robinson Daily News).

Meeting called to order by Mayor Patricia Schofield.

The meeting began with all present reciting the Pledge of Allegiance.

Minutes were taken by the Village Clerk.

The Minutes of April 6, 2017, were accepted as presented.

The swearing in of the new Trustees and President was conducted by Mayor Schofield. After the ceremony, the new Mayor, Rob Byrley, moderated the Board Meeting.

OLD BUSINESS:

1) Update Report – Condemnation Proceedings. Frank was granted the request to get appraisals from the Matteson property by the court. Larry Lewis agreed to appraise it, as is; however, we need a contractor to give an appraisal of what it would cost to make repairs so that it would be safe.

2) Update – DPW Policy to be included in employee Policy Manual – Kathy Clark. Kathy said she will get it in the handbook this month.

3) Update of Spring Cleanup – Many complaints. There was a lot of debris left that wasn't serviced. Pat has been in contact with them to correct the problem, she's also sending them a letter voicing her concerns.

NEW BUSINESS:

1) Discussion and Approval of 2017-2018 Appropriations Ordinance. Gene Purcell moved that we approve the 2017-2018 Appropriations Ordinance No. 2017-O-03. J.R. Dunlap seconded motion. Motion carried unanimously.

2) Approval of Resolution for Participation of Elected Officials in IMRF. J.R. Dunlap made a motion for approval of the Resolution No. 2017-R-01 for Participation of Elected Officials in IMRF. George Harrison seconded motion. Motion carried unanimously.

3) Official approval of Permit Fees and Liquor license Fees for 2017-2018 – see schedule. A phone poll was taken on April 28th and approved unanimously. J.R. Dunlap moved that we officially approve the Permit Fees and Liquor License Fees. George Harrison seconded motion. Motion passed unanimously.

4) Discussion and approval of Ordinance to Amend Chapter 34 – Liquor of the Palestine Village Code. The draft will be sent to Frank to prepare the Ordinance as the permit fees and liquor license fees have been approved by the Board.

5) Complaint – Vincennes Ave junk. Chief Besing will speak with the owner of the property on Monday about the accumulated scrap at this property.

6) Appoint President/Mayor Pro-Tem by secret ballot.

The ballots were given out to the Trustees and returned to the Village Clerk. Out of the five ballots, there were 3 votes for Gene and 2 for George. Gene will be Mayor Pro-Tem.

6) SIU School of Medicine – Report is available. The report is available. They can make arrangements to be here to deliver the results or mail it to us. The consensus was that they mail the report to us for our review.

DPW REPORT: Kathy Clark, Superintendent.

No parking and 25 MPH signs were installed in front of the new food bank.

Kathy suggested we put ‘no parking’ signs along Rt. 33, at the Park & Sell location.

Kathy has invested in an aggressive phosphate remover for the lagoon system. As an added benefit, this will help rid the facultative pond of sludge. In addition, it has prevented the blooming of duckweed on the rock filters. She’s also invested in a retardant to slow the growth on the levee banks.

The DPW have begun building up streets for chip and seal. Mark Kintner predicts starting in July.

The manhole in the 300 block of E. Franklin has been repaired. Intermittent work on the remaining storm sewer inlets will soon begin, as Maxwell can fit it in.

Kathy will be implementing the department policy this week. Each crew member will receive a copy to read, insert into their copy of the Employee Handbook, and sign acknowledgement form and return to her. She made a change in the ‘dress code’ to include proper use of ANSI vests.

POLICE REPORT: Chief of Police, Jeffrey Besing.

Jeff sent out 36 letters concerning abandoned or disabled vehicles and the majority of those have come into compliance with our ordinance.

The Chief and Officer Carpenter have attended 56 hours of training combined this past month. The training relates to both criminal and traffic law updates that have been passed as of January 1st.

In reference to our seized vehicle, it has been through the preliminary hearing stage and awaiting the pre-trial stage which takes about 45 days.

Officer Carpenter and Chief will be participating in the “Officer on the Train-Operation Lifesaver” Railroad Safety event on Friday, May 12th. We will join other law enforcement officers riding on the

train from Palestine to Newton promoting crossing safety.

In regards to the Sports Complex project, there is another field trip scheduled for May 16th to look at more locations/complexes to see how they are designed and operated, which I plan on attending.

PIONEER ROOM/MAIN STREET PARK – MAY – TIM McDANIEL

FYI: REMINDER – FOIA due 90 days from election (July 4, 2017).

FYI: FALL CLEANUP SCHEDULE: October 18, 19 & 20, 2017.

COMMITTEE REPORTS:

Budget Committee: Shirley Adams, Chairman. The April financial reports were handed out, along with a summary of State Revenue received from FY 2013 thru FY 2017. The FY 2017 revenue was down from FY 2016 in the amount of \$17,681.64.

Bldg Regulations, Permits, Maintenance: Harry Gene Purcell, Chairman.

Employee Relations Committee: Patricia Schofield, Chairman.

FOIA Officers: Shirley Adams, Chairman. Due 90 days from election (July 4, 2017)

Ordinance Committee: Pat Schofield.

Streets, Sidewalks, Alleys Committee: Rob Byrley, Chairman.

Sewer/Lagoon Committee: George Harrison, Chairman.

Other Business:

J.R. presented a bid from Hershberger's to install a metal roof on the barn. He bid \$9,200, with an additional \$75 to remove trash from the job site.

With no further business to discuss Tim McDaniel moved to adjourn. J.R. Dunlap seconded motion. Motion carried. Meeting adjourned at 6:45 PM.

PRESIDENT

CLERK