

MINUTES

PALESTINE VILLAGE BOARD OF TRUSTEES MEETING

March 2, 2017

Palestine Board of Trustees met on March 2, 2017, at 6:00 PM. Trustees answering the roll call were Rob Byrley, Tim McDaniel, George Harrison, Mary Michael, J.R. Dunlap, and Gene Purcell.

Staff Members present: Police Chief Jeff Besing, Kathy Clark, DPW Supervisor, Shirley Adams, Village Clerk, and Margaret Littlejohn, Utility Clerk.

Visitors present: Brian Nethery, Greg Goodland, Janice Fuller, Francis Murphy, Chris DeWitt (WTYE) and Tom Osborne (Robinson Daily News).

Meeting called to order by Mayor Patricia Schofield.

The meeting began with all present reciting the Pledge of Allegiance.

Minutes were taken by the Village Clerk.

The Minutes of February 2, 2017, were accepted as presented.

OLD BUSINESS:

1. UPDATE REPORT: Ramsey Properties. Everything is complete and all liens are filed.

2) UPDATE REPORT: Condemnation Proceedings. No court date has been set.

NEW BUSINESS:

1. Discussion re: Bridge repairs on Rt. 33 South – needs approval. The IDOT proposal, with diagrams, was given to all the Trustees for review. A cable needs to be relocated and they wanted our approval. After reviewing the diagrams showing where they would like the cable to be relocated, J.R. Dunlap made a motion that we accept the IDOT proposal to move the line as indicated, alongside of our lagoon fencing. Tim McDaniel seconded motion. Motion carried unanimously.

2. Discussion of DPW Policy to be included in Employee Policy Manual. Kathy distributed copies of the proposed DPW policy manual to the Trustees. She is asking that they review it for feedback or any new ideas. We will follow up at the next Board meeting.

There was a discussion on when the DPW should wear their reflective vests. Since they are getting uniforms now from Aramark, the new shirts have reflective stripes on the front and sleeves. The consensus was that these would be acceptable. However, when the DPW are working on Main St., or near the highway, or at night, then it is mandatory that they wear their reflective vests.

3. Report: Crawford County Indoor Sports Facility Committee Meeting. Jeff reported that there were 20 to 25 people in attendance. There has been one site tour and another one is planned to see how those facilities were set up. They would like to have a basketball, volley ball, driving range, weight lifting area and an in-door track available. Later they would work on outdoor sport areas set up. LTC has 126

acres available. It's possible they may provide some of the land for the facility.

FYI: Palestine PTO – Paces for Pioneers – 5K & 10K RUN/WALK – 5-13-17.

FYI: Reminder: Freedom of Information – Due March 1, 2017

FYI: Reminder: Budget Work Day – changed to April 1st.

FYI: SPRING & FALL CLEAN-UP SCHEDULES: SPRING – April 19, 20, & 21, 2017.

FALL – October 18, 19, & 20, 2017.

DPW REPORT: Kathy Clark, Superintendent.

There are three or four log jams at LaMotte Creek at the lagoon location. This is the most concerning as it gets closer to the levee and fence. It shifted to the south, towards the levee appx. 25', with the last two or three high fast waters. The Board thought she should get in contact George Fulling and get his input.

She replaced our Golf Cart Crossing signs with new “Golf Cart Community” signs.

The DPW pulled the culvert from the golf cart access to Dollar General for safety purposes. The culvert band was working out of the ground and the all-thread could puncture tires; filled with road pack.

Kathy said the Village needs a new impeller for the south pump at the East Lift Station. It consistently gives them problems. She is proposing that we purchase a grinder impeller. It should cut down, significantly, if not completely, the issue of anything wrapping up in it. The price for an impeller as currently installed is \$1351.41. The price for the grinder impeller is \$1864.52. The consensus of the Trustees was that the grinder impeller would be the best one for us. Gene Purcell moved that as the DPW pulls a pump, then replace it with a grinder impeller. George Harrison seconded motion. Motion carried unanimously.

A sewer manhole frame has fallen through the concrete support on E. Harrison. The manhole has dropped from grade appx. 2". Kathy has ordered a JULIE locate and will start the rebuild as soon as she gets the delivery of concrete risers.

POLICE REPORT: Chief of Police, Jeffrey Besing.

Officer Ed Meyers submitted his letter of resignation, effective today, resigning his part-time position with the Palestine Police Department. Officer Meyers served 16 years as a full time officer and almost 4 years as a part-time officer. Jeff stated he was very appreciative for Ed's help.

Beginning this month Chief Besing will be checking the neighborhoods for 'abandoned or disabled/inoperable' vehicles within the Village. Residents will be given a 10 day notice to either remove the vehicles from their property, purchase the necessary registration stickers to make them legal or place them within an enclosed structure or 'out of public view'.

This year Chief Besing will not be sending out warning letters to residents in violation of not mowing their yards. If the property owner is in violation of the ordinance, they will be issued an ordinance citation. Grass, weeds and brush is not to exceed 8 inches in height.

The legal notices for the Matteson's property on Main Street have been served to Mr. & Mrs. Matteson.

The 'Guns & Hoses' Basketball fundraiser will be held Saturday, March 4th at 2:00 PM at the Palestine Grade School. The money raised will benefit the Palestine “NOW Nutrition on Weekend” program.

PIONEER ROOM/MAIN STREET PARK – MARCH – ROB BYRLEY

COMMITTEE REPORTS:

Budget Committee: Shirley Adams, Chairman. January & February financials handed out to Trustees. Have started working on upcoming budget.

Bldg Regulations, Permits, Maintenance: Harry Gene Purcell, Chairman. One building permit was issued last month.

Employee Relations Committee: Patricia Schofield, Chairman.

FOIA Officers: Shirley Adams, Chairman.

Ordinance Committee: Pat Schofield. In the packets for the Trustees, a copy of the new Ordinance 2017-O-02 was included.

Streets, Sidewalks, Alleys Committee: Rob Byrley, Chairman.

Sewer/Lagoon Committee: George Harrison, Chairman.

Other Business:

J.R. brought up the fact that the clubs in town are struggling. He asked if there was any way possible we might consider lowering the annual cost of liquor permit fees. This will be taken under consideration and will be on the agenda for next month's meeting.

Rolling Thunder, a Veterans' organization has requested permission to put a "chair" on a concrete pad by the Community facility. The consensus was unanimous that we allow this.

With no further business to discuss Tim McDaniel moved to adjourn. J.R. Dunlap seconded motion. Motion carried. Meeting adjourned at 6:55 PM.

PRESIDENT

CLERK