

## MINUTES

### PALESTINE VILLAGE BOARD OF TRUSTEES MEETING

August 2, 2018

Palestine Board of Trustees met on August 2, 2018, at 6:00 PM. Trustees answering the roll call were Tim McDaniel, J.R. Dunlap, Mary Michael, Gene Purcell, George Harrison and Brian Nethery.

Staff Members present: Police Chief Jeff Besing, Shirley Adams, Village Clerk, Margaret Littlejohn, Utility Clerk, Patricia Schofield, Mayor's Consultant, and Kathy Clark, Superintendent of DPW.

Visitors present: Steve Meadows, Larry Miller, Janice Fuller, Chris DeWitt (WTYE).

Meeting called to order by Mayor Rob Byrley

The meeting began with all present reciting the Pledge of Allegiance.

Minutes were taken by the Village Clerk.

The Minutes of July 5, 2018, were accepted as presented.

#### **OLD BUSINESS:**

1. Janice Fuller – Building update. Janice reported that the other side of the wall if finished and that the lot next to them has been cleaned off.

2. Steve Meadows – Horseshoes & Main – Approve – and also, suggestions where to place the pole. Mary Michael made a motion that we approve Horseshoes on Main plan that Steve purposed. George Harrison seconded motion. Motion carried unanimously. The location has yet to be decided.

3. USDA Rural Development Funding – Upgrading sewer lagoons, storm sewers, etc. Funding is 3.25% over a 20-38 year term. Gene Purcell moved that we proceed with necessary paperwork to pursue the grant/loan funding. George Harrison seconded motion. Motion carried unanimously. A dollar amount has not been set but several projects have been identified, including upgrading the sewer lagoon and storm sewers.

#### **NEW BUSINESS**

1. Discussion and approval of Sewer Ordinance Amendments – to amend previous changes for Utility Deposits and Sewer Use Rates. See attached documentation. Although changes were approved and put into place January 2017, we failed to amend the ordinances. J.R. Dunlap moved that we amend the Utility Deposit ordinance and George Harrison seconded motion. Motion carried unanimously. Gene Purcell moved that we amend the Sewer Rate ordinance and Tim McDaniel seconded the motion. Motion carried unanimously.

2. Discussion and approval for adding rental for (1) Community Pavilion only \*(\$65.00); (2) Community Pavilion, including the Community Facility (\*\$100.00); \*Suggested amounts – (FYI: Pioneer Room and Community Facility rates are \$65.00 each.) J.R. Dunlap made a motion that the rental of the Community Pavilion be \$65.00 and that rental of the Community Pavilion, INCLUDING the Community Facility be \$100.00. \$25.00 will be refunded if the buildings are left in a clean condition. George Harrison seconded motion. Motion carried unanimously.

**DPW REPORT:** Kathy Clark.

We are having a potentially dangerous situation mowing at the lagoon and Kathy is looking for solutions. She suggested we put in rip rap before it has to be mowed again.

Another eroded drain system in South Main Street has been repaired.

Kathy has requested Otie to clean a drywell behind the new Polished Salon & Gatter Brewery. Water accumulates at the rear entry of 3 businesses, not allowing passage.

The leaf vac is going to Rahn Equipment in Danville next week for a new impeller.

**POLICE REPORT:** Chief of Police, Jeff Besing.

The Police Dept. Monthly activity report was handed out to Trustees. The Chief reported 55 incidents last month, including 25 traffic citations, written warnings, six ordinance citations and four drug arrests.

Chief Besing has 8 candidates scheduled to participate in the physical agility testing on August 18<sup>th</sup>. Those who successfully complete this phase will take the written exam the following week, which is a 3 hour test. They've not been successful in finding a qualified "lateral hire" applicant.

Chief has tried to secure a position in a law enforcement academy if one of the applicants work out. The earliest he could get is February 2<sup>nd</sup>, 2019. There is a 5% chance he may get a spot in the October class, but this is only if someone drops out and we are #44 on that list.

Chief Besing will start putting out driver safety reminders on our website for school zone patrols. The first day of school is August 17<sup>th</sup>.

**PIONEER ROOM/COMMUNITY FACILITY – AUGUST - GENE PURCELL**

FYI: Update information on Ramsey Properties – Lot Purchases (5 lots) – No changes.

FYI: Fall Clean-up: October 17, 18, and 19, 2018.

**COMMITTEE REPORTS:**

**Budget Committee:** Shirley Adams, Chairman. June Financials were handed out. Carol Holbert, our auditor, was here for a couple of days gathering information and getting started on the audit. She plans to be at our October Board Meeting to present the Trustees with the completed audit at that time.

**Bldg Regulations, Permits, Maintenance:** Harry Gene Purcell, Chairman. Gene said there was a permit issued for a fence and one for a small garage demolition.

**Employee Relations Committee:** Harry Gene Purcell, Chairman.

**FOIA Officers:** Shirley Adams, Chairman. FOIA/OMA Certifications are complete.

**Ordinance Committee:** Pat Schofield.

**Streets, Sidewalks, Alleys Committee:** Tim McDaniel, Chairman. Chip and seal is complete for this year.

**Sewer/Lagoon Committee:** George Harrison, Chairman.

**Other Business:**

Margaret Littlejohn, our Utility Clerk, has partially retired. She and Patricia Schofield will both work as part-time Sewer Clerks and share the duties so the work week will be covered.

Gene said he felt the compost pile at the community Garden is out of control and needs to be cleaned up. He asks that some Trustees drive by and report back next month.

There will be a meeting at the LaMotte Township Building at 6:00 pm on Wednesday, Aug. 15<sup>th</sup>, to discuss the closing of the Indiana Rail Road crossing.

With no further business to discuss J.R. Dunlap moved to adjourn. Tim McDaniel seconded motion. Meeting adjourned at 7:08 PM.

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PRESIDENT

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CLERK