

## MINUTES

### PALESTINE VILLAGE BOARD OF TRUSTEES MEETING

February 1, 2018

Palestine Board of Trustees met on February 1, 2018, at 6:00 PM. Trustees answering the roll call were Tim McDaniel, George Harrison, J.R. Dunlap, Mary Michael and Brian Nethery. Gene Purcell was absent.

Staff Members present: Police Chief Jeff Besing, Shirley Adams, Village Clerk. Margaret Littlejohn and Kathy Clark, DPW Superintendent and Twilla Davis, DPW employee.

Visitors present: Lloyd Dunlap, Max Fulling, Cory Biggs, Tom Osborne (Robinson Daily News) and Chris DeWitt (WTYE).

Meeting called to order by Mayor Rob Byrley

The meeting began with all present reciting the Pledge of Allegiance.

Minutes were taken by the Village Clerk.

The Minutes of January 4, 2018, were accepted as presented.

#### **OLD BUSINESS:**

1) Update Report: Condemnation Proceedings. EPA regulations required we have a licensed asbestos investigator check the building before proceeding with the demolition. Mayor Rob has contacted an individual and he has taken samples. We are waiting to hear back from him. The north building is supposed to be repaired by April. It doesn't look like he is getting much done. A court date is set for April 16<sup>th</sup>.

#### **NEW BUSINESS:**

1) Discussion and approval of Ordinance No. 2018-O-01 – An Ordinance establishing a Policy to Prohibit Sexual Harassment in the Village of Palestine. J.R. Dunlap moved that we approve Ordinance 2018-O-01. George Harrison seconded motion. Motion carried unanimously.

2) Formal approval of phone poll dated January 17, 2018, to repair/replace a failed pump for DPW. The pump need to be repaired or replaced. To get repaired it would cost \$5,000 with a 90 day warranty. To replace it with a new one the cost is \$8,100, however, the warranty on a new one is 100% for 18 months and then prorated over a period up to 39 months. Mary Michael made a motion that we purchase the new one. Tim McDaniel seconded motion. Motion carried unanimously.

3) PPPS Rep. – Ref: Handicapped entrance to south door of the Fife Opera House. They are wanting to add a handicapped entrance to the south door of the Fife Opera House. Max Fulling addressed the Board and said they do not have formal design or lay out of what they want right now. He will come back when they are more certain of their plans.

4) Approval of 2018 Motor Fuel Tax Resolution/Budget. George Harrison moved that the 2018 Resolution/Budget be approved. J.R. Dunlap seconded motion. Motion passed unanimously.

**DPW REPORT:** Kathy Clark. The new street light installation at North Main/E. Franklin is complete.

She was given the go ahead for the tree/limb removal at the lagoon and also for the receptacle cover

replacement on Main Street Posts.

**POLICE REPORT:** Chief of Police, Jeff Besing. The Chief has issued the resident at 423 E. Franklin Street an ordinance citation for trash and refuse and also an ordinance citation for the abandoned vehicle. This resident has been issued ordinance citations in the past for the condition of the property.

Chief Besing also spoke to the owner of the mobile home on E. Market Street last week and advised the owner that he would give him until the 1<sup>st</sup> of March (weather permitting) to get started on cleaning up the damaged mobile home or he would be given an ordinance citation for the property for unsafe conditions.

**PIONEER ROOM/COMMUNITY FACILITY – FEBRUARY – BRIAN NETHERY**

FYI: SPRING CLEAN-UP DAYS: April 18, 19 & 20, 2018  
FALL CLEAN-UP DAYS: October 17, 18, & 19, 2018

**COMMITTEE REPORTS:**

**Budget Committee:** Shirley Adams, Chairman. Financials for Dec. handed out. We received confirmation from IDOT certifying that our MFT records are true & correct for the period beginning Jan. 1, 2013 thru Dec. 31, 2016.

**Bldg Regulations, Permits, Maintenance:** Harry Gene Purcell, Chairman.

**Employee Relations Committee:** Harry Gene Purcell, Chairman.

**FOIA Officers:** Shirley Adams, Chairman. FOIA/OMA training should be completed by March 1, 2018.

**Ordinance Committee:** Pat Schofield.

**Streets, Sidewalks, Alleys Committee:** Tim McDaniel, Chairman.

**Sewer/Lagoon Committee:** George Harrison, Chairman.

Motion to go into Executive Session was made at 6:35 PM by J.R. Dunlap and seconded by George Harrison for the purpose of Section 2 (C) (6) Regarding Appraisal for 307 W. Market St., Palestine, IL.

Regular Session reconvened at 6:45PM. The consensus was that we ask \$4,000 for the property discussed. Mayor Rob will follow up on this.

With no further business to discuss Tim McDaniel moved to adjourn. Brian Nethery seconded motion. Motion carried. Meeting adjourned at 6:50 PM.

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PRESIDENT

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CLERK